

**Welcome back!**

27<sup>th</sup> August 2020

Dear Parents and Carers,

We are very much looking forward to welcoming back all the children on **Thursday 3<sup>rd</sup> September**. The staff have been working hard over the holidays ensuring that the school is ready to open. We have been busy improving the school environment and we hope the children will appreciate and enjoy the newly renovated classrooms, freshly painted corridors and libraries that have been installed. In addition to this we are in the process of replacing the heating in all the KS2 classrooms and hall. This is a major piece of essential work that needed to be carried out to ensure that the school is warm and safe in the autumn and winter months.

We have erected new COVID signage around school that relate to the map that we sent out at the end of term. This will show you where to drop off and collect your child at the start and end of the day. The map and collection times are on the school website. We urge you to follow the instructions we have set out as in order to help us all keep everyone as safe as possible. We need to remind you that you will not be able to walk across or linger on the playground. Please just go to your appointed collection zone and then move off from the school site as soon as possible, using the one way system we have put into place. Senior staff will be out and about on duty at the start and the end of the day to support you all. We are confident that we will all very quickly get used to these new systems and that the children will settle back into school.

We need to remind you about the following key things:

- There will be no hot dinners. Grab Bags will continue to be delivered to the classrooms for all eligible pupils - all pupils in KS1 and pupils eligible for benefits-based free school meals in EYFS and KS2. Parents can purchase a Grab Bag at a cost of £2.40 for children not eligible for FSM.
- Children will be permitted to bring lunchboxes to school again, but we would ask that parents use disposable bags to avoid the potential for cross-contamination
- The school uniform policy will take effect again from 3<sup>rd</sup> September and pupils will be expected to wear uniform. Summer uniform is permitted until October half term. If you have ordered new uniform online this will come with the old school logo – this is fine to use. The supplier will, over the course of this year, start to use the new logo. However we will continue to use both logos for as long as necessary.
- Children will be taking part mainly in outdoor P.E. only, so on the day they have PE they can wear their school uniform on their top half with jogging bottoms and trainers/pumps
- Personal stationery will be provided for every child. Please do NOT send your child with pencil cases and stationery
- Bags are permitted again, but as a school we would strongly advise KS2 pupils NOT to bring large backpacks

- Children should continue to bring water bottles, but these should be filled at home – **with water only** - to avoid queuing at the water fountains
- Children are permitted to bring their own hand sanitizer, but there will be a cleaning station in each classroom where hand sanitizer will be available
- There will continue to be restricted access to the school site for parents. Parents will not be allowed to remain on site once your child has been dropped off. Parents will be asked to socially distance 2m as far as possible, including in the surrounding roads.
- All enquiries should, as far as possible, be by phone or email to the school office. Parents can communicate with the class teacher via Google Classroom also.
- **Free Breakfast Club will not be able to go ahead.** We hope to be able to still offer free bagels and these will be distributed on the playground for pupils to collect before going into their classrooms.
- **Breakfast Club and After-school club will remain closed for at least the first 4 weeks** – we will communicate next term when it is likely to start again.

Due to the ongoing heating works we have had to make some temporary alterations to the entrance and exit points for the following classes. These arrangements will be in place for September.

- Class 6MA Mr Johnson – entry and exit via the Breakfast Club door off KS2 playground.
- Class 5B Miss Benbow – entry and exit by Zone 2 sign, near KS1 Hall


We are looking forward to seeing the children’s smiley faces – and your smiley faces – next week! Thank you for your ongoing support.



Mrs Mackinney  
Interim Headteachers



Mrs Cox

Class/year group	Entry time between:	Entry point	Exit time	Collection/handover point	Zones: see map below	Notes
Y6	8.30 – 8.45	Cedar Road	3.00	Entry through own classroom door Class 6JA through Breakfast Club door Exit: escorted by teachers to back gate		<b>Key Stage 2</b>  <b>Morning:</b> No parents on site in the morning. Pupils dropped off at Cedar Road back gate School leaders present  <b>Afternoon:</b> Y6 taken by teachers to Cedar Road back gate and released to walk home/collected by adult Y3 – Y5 parents allowed on site via left hand side of Cedar Road back path, using one way system to enter playground zones – collect child/ren and exit left hand side of Cedar Road pathway.
Y5	8.30 – 8.45	Cedar Road	3.05	Class 5D: Breakfast Club door Class 5B: see below star on map 	<b>Zone 1:</b> KS2 playground Y5/6 Out via Cedar Road	
Y4	8.45 – 9.00	Cedar Road	3.05	Through Y3/4 corridor door	<b>Zone 2:</b> KS2 playground Y3/4 Classes 2Y and 2H Out via Cedar Road	
Y3	8.45 – 9.00	Cedar Road	3.10	Class 3B through Y3/4 corridor door Class 3P and Class 3H through own classroom door	<b>Zone 3:</b> KS1 Playground Class 2G Out via Cedar Road	
Y2	8.30 – 9.00	Limes Road	3.15	Through own classroom door		
Classes 1H and 1A	8.30 – 9.00	Limes Road at Zone 5	3.00	Through own classroom door	<b>Zone 5</b> Y1 entrance before school office Out via Limes Road	<b>Key Stage 1 and EYFS</b> Parents allowed to drop off and collect pupils via classroom doors at allocated times and zones. Parents to use the Limes Road entrance. Parents to come up the main pathway and exit down the driveway as a one way system. Follow one way system.  <b>Parents are not allowed to walk across the playground from KS1 to KS2. Parents with children in different classrooms will need to walk around the outside of the school to the other entrance.</b>  Parents who need a disabled parking space: this needs to be prearranged with the school. You will need to be: <ul style="list-style-type: none"> <li>• Morning: parked before 8.30 and leave after 9.00</li> <li>• Afternoon: parked before 2.45 and leave after 3.30</li> </ul>
Class 1K	8.30 – 9.00	Limes Road at Zone 5	3.00	Collected from first reception classroom door	<b>Zone 3</b> KS1 playground Out via Limes Road	
Reception	8.30 – 9.00	Limes Road at Zone 3	Between 2.45 – 3.00	Through own classroom door	<b>Zone 3</b> KS1 playground Out via Limes Road	
Nursery Time for Twos	8.20 – 8.30	Limes Road	11.30	Main nursery door	Zone 4 - am	
	12.20 – 12.30	Limes Road at Zone 4	3.30	Main nursery door	Zone 4 - pm	

### Map of School: drop off and pick up

